



J.O.Y.

KINDERGARTEN

& PRESCHOOL

A MINISTRY OF FIRST BAPTIST CHURCH SKIATOOK, OK

Enrollment Packet 2017-18

Please use the following checklist to complete enrollment for the 2017-18 school year.

- Complete one application packet per child.**
- Bring forms with enrollment fee to Children's Ministry office.**
(Enrollment Fee Reserves Your Child's Placement)
- Please include:**
 - Enrollment fee.
 - A copy of child's current immunization record.
(Required annually)
 - A copy of child's birth certificate.
- Pay Book & Supply Fee and September Tuition**
By August 5, 2017. Tuition payments are made one month in advance.

Open House-Thursday, August 31,2017 at 6:30 pm
First Day of Class-Tuesday, September 5,2017 at 8:30 am

J.O.Y. Preschool & Kindergarten
A Ministry of First Baptist Church Since 1988
940 West Oak Street
Skiatook, OK 74070
918-396-7859
www.fbcskiatook.com

J.O.Y. Preschool and Kindergarten, a ministry of First Baptist Church,
exists for the purpose of partnering with parents to provide a
Christ-centered spiritual and academic foundation.

J.O.Y. Preschool & Kindergarten

2017-18 School

Fee Schedule

Enrollment Fee

Due at Time of Enrollment
Before July 1st-\$100
After July 1st-\$150

Book and Supply Fee

Book and supply fee must be paid by **August 5th, 2017**
Books and Supply fee covers: All curriculum, classroom material, snack fee and school t-shirt .

Babies (6 months) - K4 Program

\$125

Kindergarten Program

\$200

Tuition

Babies (6 months) - K4 Program

2 Day-Tuesday & Thursday, 8:30-1:30

\$170 a month

3 Day-Tuesday, Wednesday, Thursday, 8:30-1:30

\$220 a month

Kindergarten Program

4 Day- *Monday, Tuesday, Wednesday, Thursday* 8:30-2:00

\$300 a month

Family discount = A 10% discount is given for the entire school year tuition paid in full by **August 5, 2017**. Families with more than one child enrolled will pay full tuition for the first child and receive a 10% discount for each child thereafter. Only one discount applies per family. Enrollment, book & supply fees are not eligible for discounts.

PLEASE NOTE

Tuition is payable in 9 month payments beginning August 5th and ending April 5th. Your child's placement will not be guaranteed if your first tuition payment is not made by **August 5, 2017**.

NO EXCEPTIONS. All subsequent payments will be made by the 5th of the month. Payments not received by 3:00 pm on the 5th of each month will be charged a **\$15 late fee**. Accounts 30 days past due will be subject to withdrawal. All returned checks will be charged a **\$30 fee**.

NOTE: All fees subject to change and are **NON-REFUNDABLE** except where students are not accepted by the school due to classes being filled, failure to meet entrance standards, or parents who move out of the Skiatook area. For these cases fees will be refunded according to the following schedule:

If written notice is received within:	30 days prior to school opening 100%
	20 days prior to school opening 50%
	Fewer than 20 days prior to school opening 0%

J.O.Y. Preschool and Kindergarten

Enrollment Application

2017-18

PLEASE PRINT

Student Name: _____ Date of Birth: _____

Address: _____ Home Phone: _____

Age: _____ Gender: M F Student's SS# _____ - _____ - _____

Ethnicity: American Indian Caucasian African American Asian Hispanic Other: _____

Circle Program Applying for (Must be appropriate age by **September 1, 2017**)

Babies-6 Months to One year: 2 day (T/TH) 3 day (TWT) **1 year old:** 2 day (T/TH) 3 day (TWT)

2 year old: 2 day (T/TH) 3 day (TWT) **K3:** 2 day (T/TH) 3 day (TWT)

K4: 2 day (T/TH) 3 day (TWT) **Kindergarten:** 4 day (MTWT)

Full Name of Father/Guardian: _____

Home Address: _____ Phone: _____

Father's Employer: _____ Phone: _____

Business Address: _____ Occupation: _____

Email address: _____ Cell Phone: _____

Full Name of Mother/Guardian: _____

Home Address: _____ Phone: _____

Mother's Employer: _____ Phone: _____

Business Address: _____ Occupation: _____

Email address: _____ Cell Phone: _____

Other Children in Family:

Name and Age Name and Age

Name and Age Name and Age

Please check all that apply:

Child lives with both parents Parents are separated Parents are divorced Father is deceased

Mother is deceased Child lives w/Mother Child lives w/Father Father has custody

Mother has custody Grandparents have custody

Custody arrangements have been court adjudicated.

Joint custody of child is held between _____ and _____

Person responsible for payment of tuition and fees:

Name Address Phone

Church presently attending: _____

Has child been suspended or expelled from any other daycare/preschool /school for any reason?
Yes/No If yes, explain _____

Has child been recommended for any special testing of services, whether or not the recommendation was followed.
Yes/No if yes, explain. _____

Has child demonstrated negative social behavior (i.e. disrespect, fighting, and name calling)?
Yes/No If yes, explain. _____

Is there any other information regarding your child we should know?

J. O.Y. was recommended by:

Why did you choose J.O.Y.?

What do you believe needs the most improvement in your child's development?
Socially?

Academically?

Spiritually?

Notice of Nondiscriminatory Policy as to Students

J.O.Y. Preschool & kindergarten admits students of any race, color, nationality and ethnic origin to all rights, privileges, programs, and activities generally afforded or made available to students at the school. It does not discriminate on the basis of race, color, nationality and/or ethnic origin in administration of its educational or admissions policies, financing program or other school-administrated programs.

I affirm that all the information contained in this application is true and accurate to the best of my knowledge. I understand providing false information or omission of pertinent information could be reason for rejection of the application or dismissal of my child from J.O.Y. Preschool & Kindergarten. I also understand I may be asked to provide additional written information.

Father/Guardian's Signature _____ Date _____

Mother/Guardian's Signature _____ Date _____

J.O.Y. Preschool & Kindergarten
Medical and Liability Release
2017-18

Please Use Black Ink

Child's Name _____ Date of Birth _____
Last First Middle

Child's Doctor _____
Name Address Phone

Hospital _____
Name of Hospital Address Phone

Child's Dentist _____
Name Address Phone

Child's Overall Health: Excellent Fair Poor Weight _____ Height _____

Any Physical disabilities? Yes/No If YES, please explain: _____

Date of Last Physical Examination _____

Please list any health problems (diabetes, asthma, etc.) _____

Please list any food related allergies (including severity and treatment) _____

Please list any medications your child takes regularly (including those not taken at school) _____
(If your child is on medication at any time during the school year you MUST FILL OUT a Request to Dispense Medication form in Director's Office.)

Please list any serious previous illness _____

Has your child had Chicken Pox? Yes/No Date: _____

Please indicate persons to be contacted in case of an emergency

Name of Parent or Guardian Emergency Phone and Cell

Name of Parent or Guardian Emergency Phone and Cell

Name Emergency Phone and Cell Relationship to Child

Name Emergency Phone and Cell Relationship to Child

Insurance Information

Do you have health insurance which covers your child? Yes/No Please include a front/back copy of insurance card.

Name of Company _____ Policy # _____ Group # _____

Address _____ Phone _____

Name insurance is carried under _____

Parental or Guardian Medical/Liability Release Statement

The above stated minor has permission to participate in and travel with J.O.Y. Preschool & Kindergarten, First Baptist Church Skiatook, OK or attend activities from **September 1, 2017—May 31, 2018**. While I understand that J.O.Y. Preschool & Kindergarten will take reasonable steps to provide care and safety to minor, I am aware that the J.O.Y. Preschool & Kindergarten or their employees or agents cannot and shall not assume any responsibility for any injury, damage, or harm which might result during the course of any activity during functions so sponsored or attended by this minor. In consideration of permitting their minor to participate, I agree that full responsibility shall remain with me as a parent or guardian of this minor. Should any claim be asserted by any person as the result of the acts of this minor while participating in the course of activities sponsored or provided by J.O.Y. Preschool & Kindergarten, or traveling to or from such activity, or should minor or any party assert any claim against J.O.Y. Preschool & Kindergarten, First Baptist Church, Skiatook, OK or its employees or agents, I agree to indemnify and hold J.O.Y. Preschool & Kindergarten and First Baptist Church, Skiatook, OK harmless from actions brought against them and including attorney fees and cost incurred by J.O.Y. Preschool & Kindergarten and First Baptist Church Skiatook, OK in defense thereof. I further authorize medical treatment of minor in the event of illness or injury sustained in my absence while minor participates in the course of activities provided or sponsored by J.O.Y. Preschool & Kindergarten and First Baptist Church Skiatook, OK.

Signature of Parent/Guardian Date Signature of Witness Date

Photograph Release

I hereby consent to the photographing of my child and the recording of his/her voice and use of these photographs and/or recordings singularly or in conjunction with other photographs and/or recordings for advertising, publicity, commercial or other business purposes. I understand that the "photograph" as used herein encompasses both still photographs and motion picture footage.

I further consent to the reproduction and/or authorization by J.O.Y. Preschool & Kindergarten and First Baptist Church, Skiatook OK to reproduce and use said photographs and recordings of my child's voice, for use in all domestic and foreign markets. Further, I understand that others, with or without the consent of J.O.Y. Preschool & Kindergarten and First Baptist Church Skiatook, OK may use and/or reproduce such photographs and recordings.

I hereby release J.O.Y. Preschool & Kindergarten and First Baptist Church Skiatook, OK and any of its staff, employees, associated or affiliated companies, their directors, officers, agents, employees and customers, appointed advertising agencies, their directors, officers, agents and employees from all claims of every kind on account of such use.

_____ **Yes, I consent** _____ **NO, I DO NOT CONSENT**

___ **Yes, I do allow use of my child's photograph for classroom art projects, posted on J.O.Y.'s CLOSED GROUP Facebook page, and to be displayed at J.O.Y. Preschool & Kindergarten and First Baptist Church Skiatook, OK**

Child's Name: _____ **Date:** _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature _____

Authorization for Child Pick-Up

The persons listed below have permission to pick up:

Child's Name

_____ Last First Middle

Name: _____ **Driver's License Number :** _____ **Relationship:** _____

Parent/Guardian _____

Parent /Guardian _____

Parent/Guardian: _____ Date: _____ Phone: _____

We reserve the right to request identification from anyone who picks up a child at J.O.Y. Preschool & Kindergarten

J.O.Y. Preschool & Kindergarten

A Ministry of First Baptist Church Since 1988

School Supply List

Babies

Each day they will need their own diaper bag supplied with a change of clothes, diapers, baby wipes, food, formula and bottles.

Non-Spill Sippy Cup 1-Pkg. Diapers
2-Box Kleenex 2-Feeding Spoons
2-Roll paper towels 3-Bibs
2-Baby Wipes
2-Clorox Wipes
1-Pkg. Bottle Liner (if used)
2- Baby Wipes

Ones

Each day they will need their own diaper bag supplied with a change of clothes, diapers, baby wipes, food, formula and bottles.

Non-Spill Sippy Cup
2-Box Kleenex
2-Roll paper towels
1-8ct Large Crayons (non roll)
4-Glue Sticks
2-Clorox Wipes
2-Baby Wipes
Mat, Cover and Rest Time Friend.

Twos

Each day they will need their back pack supplied with a complete change of clothes (socks, shoes, underclothes, pants, shirt)

Non-Spill Sippy Cup
2-Box Kleenex
2-Roll Paper Towels
2-8ct Large Crayola Crayons
4-Glue Sticks
1-8oz White School Glue
1-Blunt Tip Scissors
1-8ct Washable Crayola Markers
2-Clorox Wipes
2-Baby Wipes
1-4 pkg. play dough
Mat, Cover and Rest Time Friend.

K3 and K4

Each day they will need their back pack supplied with a complete change of clothes (socks, shoes, underclothes, pants, shirt)

2-Box Kleenex
2-Roll Paper Towels
2-8 count Crayola Crayons
6-Glue Sticks
1-8oz White School Glue
1-Blunt Tip Scissors
1-8ct Washable Crayola Markers
1-pkg. of Pencils
1-Baby Wipes
2-Clorox Wipes
1-4 pkg play dough



Mat, Cover and Rest Time Friend.

Kindergarten

Each day they will need their back pack supplied with a complete change of clothes (socks, shoes, underclothes, pants, shirt)

2-Box Kleenex
2-Roll Paper Towels
2-24 Crayola Crayons
6-Glue Sticks
1-8oz White School Glue
1-Blunt Tip Scissors
1-8ct Crayola Washable Markers
1-Colored Pencils
4-Pencils
2-Clorox Wipes
1-Prang Watercolor paint set
1-4 pkg. play dough

Bring supplies to Open House

Please label all supplies with a black sharpie.

Open House

Thursday, September 1

6:30 pm

First Day of Class

Tuesday, September 6

8:30-1:30

For hygiene purposes rest time friend and coverlet will be stored in backpacks.

918-396-1565, Ext 204 or 918-396-7859
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